

## HoftSW Joint Committee

Meeting date – 2<sup>nd</sup> March 2018

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### **JOINT COMMITTEE LEADERSHIP AND MANAGEMENT ARRANGEMENTS**

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#### **1. Summary**

1.1. This paper summarises the leadership and management arrangements at officer level and in support of the Joint Committee. The Committee is being asked to endorse the arrangements. The paper focuses on the key support groups, the:

- Chief Executives' Advisory Group
- Chief Executives' Delivery Board.

#### **2. Recommendations**

2.1. The Joint Committee is asked to endorse the:

- (a) Leadership and management support arrangements set out in the diagram attached as appendix 1 to this report .
- (b) The working arrangements of the Chief Executives' Advisory Group – attached as appendix 2 to this report
- (c) The working arrangements of the Chief Executives' Delivery Board – attached as appendix 3 to this report

#### **3. Reasons for recommendations**

3.1 It is critical that the Joint Committee has adequate support arrangements in place at officer level to drive the business of the Committee and ensure that its meets its objectives.

#### **4. Background**

4.1 Following the establishment of the Joint Committee by the constituent authorities effective leadership and management arrangements are necessary at officer level to take forward the business of the Joint Committee between meetings. Particular attention at this stage is being given to the Delivery Plan required to deliver the

Productivity Strategy and discussions with government officials on the wider opportunities presented by devolution. The diagram attached as appendix 1 shows the detail of the arrangements in place to support the work of the Joint Committee. This report goes into some detail on the Chief Executives' Advisory Group – see appendix 2 attached - following the approval of the terms of reference of this Group in the Joint Committee's 'Arrangements' document. It also details the working arrangements of the Chief Executives Delivery Board - see appendix 3 - which comprises the Chief Executives of all of the constituent authorities. These groups are critical to taking forward the work of the Joint Committee.

- 4.2 The diagram at appendix 1 also shows the work-stream groups through which the Productivity Strategy will be delivered and which are forming the basis of the discussions with Government officials.

## 5. Consultation, communication and engagement

- 5.1 These arrangements have been developed by the Chief Executives and are an extension of the arrangements that have been operating successfully over the time of the devolution project.

## 6. Options considered and the reasons for rejecting them

- 6.1 None considered.

## 7. Equalities Implications

- 7.1. This report is setting out a support structure and there are no direct equalities implications associated with the proposed decision.

## 8. Other Implications

- 8.1 Legal, Financial, HR, Health & Well-being, Sustainability, Community Safety and Privacy Implications :

This report is setting out a support structure and there are no direct implications under the above headings associated with the proposed decision.

- 8.4 Risk

There is a direct risk to the Joint Committee of not having adequate leadership and officer arrangements in place to support its work but this is mitigated by the seniority and expertise of those involved and the continued willingness of the constituent authorities to provide this level of 'in kind' support. If this support was not made available on an on-going basis then the Committee would be unable to fulfil its objectives without buying in an appropriate level of support. This would come at a considerable cost to the constituent authorities.

## 9. Background papers

- 9.1. None

**Note:** For sight of individual background papers please contact the report author.